Present: Mayor Andrew Matviak, Trustee Vic Tartaglia, Trustee Steve Crawford, Trustee Tom Ford (7:09 PM) and Trustee Sheri Youngs

Village Deputy Clerk Jaclyn Roth

Staff: Sheena Dorsey – Village Clerk, Gary Klindt - Airport Manager, Clarissa Walrath - Grants Accountant, Shane Nordberg - Chief WWTP Operator

Guests: Denise & Joe Singlar and Gene & Therese Walsh

Mayor Matviak called the meeting to order at 7:01 PM.

Mayor Matviak recognized guests.

Trustee Tartaglia moved, Trustee Youngs seconded the motion to accept the minutes from December 11, 2017 as written. All Ayes, Carried.

Trustee Youngs moved, Trustee Crawford seconded the motion to accept the minutes from Special meeting on December 27, 2017 as written. All Ayes, Carried.

Trustee Crawford moved, Trustee Youngs seconded the motion to appoint Rick Robinson as a member for the Village Planning Board effective as of January 9, 2018 for a 5-year term which will expired in 2023. All Ayes, Carried.

Trustee Crawford reviewed the PD monthly Report with the board saying, overtime has increased significantly due to the department being short-handed. There was an overdose last week Sidney PD did not arrive in time to administer what was necessary. Police Department had an incident earlier where the glass display cases in the hallway of the front lobby were smashed with rocks, this person is in custody and they will be seeking restitution. Chief will discuss with the Public Safety Committee whether or not the glass should be replaced or they should make it into a solid wall. They will also look into a more secure entrance to the building.

Trustee Crawford moved, Trustee Youngs seconded the motion to approve Patrolman Phil Cole and Chief Jan Gorshack to attend Child Passenger Safety Technician update class on Saturday January 20, 2018 from 9 am – 4:30 pm. Village vehicle will be used for transportation and meals will be reimbursed. All Ayes, Carried.

Police Department and Public Works monthly reports for December were received and accepted by the board.

Upstate Companies is trying to construct a hanger at the airport and the Village attorney is working on a lease agreement for the land. The attorney suggested the board pass a motion stating that when the lease is completed the Mayor has permission to sign all documents pertaining to the agreement. Mayor would like to hold off until the entire board has a chance to read the email that was sent out earlier that afternoon. Clerk Dorsey will forward the email on in hopes the board can pass the motion after executive session.

Trustee Crawford wanted to make sure that the carryover numbers for some of the police officers the board approved last meeting were correct. Trustee Youngs assured Trustee Crawford that no number of hours were put into the motion.

Trustee Youngs moved, Trustee Tartaglia seconded a motion authorizing the Treasurer to pay the January 8, 2018 audit from the following funds:

|  |  |
| --- | --- |
| **FUND** | AUDIT |
|  |  |
| General | $314,052.02 |
| Water | $33,027.29 |
| Sewer | $41,817.96 |
| Community Development | $141,952.53 |
| T & A | $2,926.39 |
| Capital | $3,666.25 |
|  |  |
| Total | $537,442.44 |
|  |  |

­­ \_\_\_\_Ayes \_\_\_\_\_\_Nays \_\_\_\_\_\_Absent

Trustee Ford moved, Trustee Crawford seconded the motion to go into executive session at 7:23 pm on two personnel matters, full board and Village Clerk invited to stay. All Ayes, Carried

Trustee Tartaglia moved, Trustee Youngs seconded to leave executive session and return to regular session at 7:55 pm. All Ayes, Carried.

Trustee Tartaglia moved, Trustee Youngs seconded the motion to hire Marisa Orezzoli as Senior Account Clerk at salary grade 14 at $14.59 per hour effective January 9, 2018 contingent upon a satisfactory background check. This is a full-time position with health benefits included; holiday, sick and vacation time will be given after the 6-month probation period. All Ayes, Carried.

Trustee Crawford moved, Trustee Ford seconded the motion to approve a land lease with Upstate Companies, LLC for a term of 30 years including the construction of an airport hanger by the tenant during the term of the lease, which at the end of the lease term will be transferred to the Village and authorize the Mayor to execute the lease and any other documents to put the lease into effect. Contingent upon Upstate Companies paying yearly property taxes through Bainbridge. All Ayes, Carried.

Trustee Youngs moved, Trustee Ford seconded to adjourn at 8:10. All ayes. Motion carried.

 Respectfully Submitted,

Jaclyn Roth, Village Deputy Clerk